

**Kairos Advisory Council  
Executive Committee Meeting  
Carson McLane Funeral Home  
3:00 PM – 4:15 PM  
Sunday, May 16, 2010**

**Agenda**

- I. Opening Prayer Charlie Merwin
- Opened in prayer
  - Rusty passed out Agenda and led in to item II
- II. Weekend Leadership Update 2010 and 2011 Weekends
- VSP Tyson McLane
    - i. Rusty asked about Jeff, Tyson mentioned that we should be all set.
      - 1. Lee Turner- Jeff good to go and seems to be on track
  - VSP Annex Charlie/Dennis
    - i. Opened floor to Melvin to speak about Fall weekend Sept 9-12 @ Annex
    - ii. Scheduled to train on June 3<sup>rd</sup> with Jodi Hall
    - iii. Melvin handed out schedule and update of recruiting for his weekend.
    - iv. Brief discussion of Clergy recruiting needed.
      - 1. Clergy Needed for fall Weekend
      - 2. New Clergy needed to overall Clergy list.
    - v. David Peterson, Terry Round tree has agreed to lead Music.
    - vi. Lee raised opposition/concern to David Henly sitting as advising leader and suggested that we choose a more seasoned leader. Four names where discussed. It was decided that Melvin would ask Roy Sears or Greg Shepherd.
    - vii. Brief Discussion about training dates, schedules and Training location.
    - viii. Need to fill team leadership positions
    - ix. I inquired how we where making need known/requesting help, Dennis W. will send a note to me to publish to list.
    - x. Melvin asked about minimum number of help required. Lee said 37 min.
      - 1. Lee mentioned that you usually lose 20% of volunteers by weekend.
      - 2. David Peterson -46 people allows for 20% shrinkage
  - Briefly jumped ahead to V. as Heath had a meeting to attend and Rusty was trying to get him out on time.
  - We came back to IV.
- III. Report on Institution Relationships Joe Sims

#### IV. Food Coordinate Plan 2010

Matt Martin

- Issues/Opportunities
  - i. Rusty mentioned that we got some complaints from the last VSP weekend
  - ii. Lonnie Denton has volunteered to be inside/food coordinator for VSP #21
  - iii. Matt asked is there a separate person for team meeting vs. the weekend.
    1. No. But is a good idea to have an assistant/backup and is a designated “extra” position in the manual.
  - iv. Rusty asked about what Matt’s position was?
    1. Matt says his plan is to coordinate with all the previous and future team food coordinators to gather a list of what works and what does not as well as menus etc. and create sort of a sub-manual for coordinator. Similar to what Emmaus does.
  - v. Dennis will pass name of food coordinator for Melvin’s weekend to Matt as soon as he gets it.
- At this point we skipped ahead to VI.

#### V. Outreach and Fundraising

Health Sellars

- Future Event
- Jimmy and Heath working together.
  - i. Questions about Money? If someone now wants to make donations, whom do they make it out to? Lee said, “Who do they want to support?”
  - ii. After a short discussion It was clarified who to make it out to Kairos/VPMI relative to what you want to support.
- MONEY: Several ways to raise money,
  - i. Churches: every church has a missions budget: suggested that all members request their church to add Kairos
    1. Lee requested that Heath draft a letter for Rusty to sign that each member could carry to their church. Heath agreed.
    2. I asked about money to Kairos/VPMI
      - a. A brisk discussion ensued and revealed the following facts:
        - i. VPMI helps to cover many of the discretionary expenses
        - ii. Some feel that there is not enough transparency in VPMI funds.
        - iii. VPMI was created to keep local monies local. This is no longer a concern but was many years ago.
        - iv. When a check is written if it says Valdosta Kairos, or VSP Kairos, it will stay local.

1. If it just says Kairos it will be available to the entire organization.
3. Letter to churches from ESRI DB
4. Ask each member to be a champion in his church.
- ii. Team Members: Donations from members or others via member fund raising.
- iii. Others: Business, Friends,
  1. Rusty suggests that we create a mass mailing “Not all of us can serve a weekend but we can be represented through support.”
    - a. Rusty suggested that we use the Kairos member church list as first target audience.
    - b. It was suggested that in addition to the letters we formally ask each member to be a Kairos champion in their local church.
  2. Recruiting:
    - a. It was suggested that we formally ask each member consider recruiting from their local church.
    - b. It was also suggested that we ask each member to be champion with the folks they walked with in Emmaus.
      - i. Lee mentioned that every list for every South Georgia Emmaus has been published on the web site.
- iv. Large scale venue; table hosts invite folks to fill table, speakers that have had lives changes, visual representation of lives changes etc.
  1. Would like to accomplish in next 3-4 months, before fall weekend.
  2. Would like to have two events perhaps one in Tifton and one in Valdosta etc.
- v. Rusty suggested that Heath and Jimmy expand the committee beyond just them.
- vi. Brief discussion of a tabletop display. Also a large Kairos banner was suggested/requested by multiple folks.

#### VI. Agape Coordinator

Larry & Tammi Holland

- Larry, we have about 7 events in the state of GA coming up.
  - i. Will try to have all State agape done before state meeting, (July 24<sup>th</sup>) so Lee can take this with him.
- Rusty, do you work with each weekend Agape Leader.
  - i. Yes.
  - ii. Jeff and Melvin will notify Larry as to who their Agape leaders are.
- Place mats,
  - i. Please get Sunday school leaders to help make these
  - ii. Can place hand prints on these

- iii. Ensure children only use first name only and no other identifying information.

VII. 2010 Calendar/Key Events

Aaron Kostyu & Lee Turner

- Monthly reminder email to remember to check Calendar monthly and remember to continue praying about building support.
- Set up mail listserv.
- Call KPI, Brenda 407-629-4948 about handouts.

VIII. Finance Committee Report

Dennis Webrand

- At this point we covered item X as well
- 2010 YTD and Budget
  - i. We are currently outspending our fundraising. So Year to date we are in the hole.
  - ii.
- 2011 Draft Budget

IX. Music Recruiter/Coordinator

David Peterson

- Terry Round tree for Annex fall
- More musicians for fall VSP than for the annex today. I will try to balance this out a bit.
- David plans to create/start some Music Leader training sessions.
- Howard Goldstein will run sound; David will lead in the fall.
- Ultimate goal is to have 6 leaders than will regularly revolve and lead the weekends. We currently have 3 leaders and a database of almost 60 musicians.

X. Other Business

- Rusty, I have realized that we have never had a budget in the past. Lee has created one for us.
  - i. Brief and brisk discussion of budge ensued.
  - ii. Rusty asked to move this from Lee's hands to a finance committee
  - iii. Rusty asked John Volt to lead Finance committee, Dennis Treasurer/Financial Secretary, asked David Peterson to consider sitting on committee.
  - iv. Rusty suggested that we ask VPMI to consider bailing us out of our current short fall. We must first go through this and flush out a budget in which we show how we plan to stay out of this position in the future.
  - v. Lee mentioned that 1<sup>st</sup> of January 2011 we must be prepared to purchase new manuals.
- We went back to IX at this point.

XI.

- State Chapter Relationship

Lee Turner

- i. Need to understand that State is likely to vote a standard weekend size of 5 tables and 30 participants. There were lots of questions about number of residents vs. number of volunteers.
    - 1. Lee will send out the spread sheet that explains the rules regarding the relationship of number of residents vs. number of volunteers.
    - 2. Lots of discussion about past issues of team attendance.
  - ii. State meeting July 24<sup>th</sup> in Cordele.
    - 1. All financial secretaries have been invited to a training session at the state meeting.
- Future Leadership Rusty Griffin

XII. Closing Prayer & Adjourn Tyson McLane

- Meeting lasted 1 hour and 56 minutes.