

Valdosta Kairos Advisory Council

Meeting Minutes

Sunday, August 29, 2010

Carson McLane Funeral Home, Valdosta, GA

- The meeting was opened by Chairman Rusty Griffin at 3:04pm. Chairman Griffin provided a brief overview of the agenda and then asked Charlie Merwin to offer an opening prayer.

- Dennis Webrand reported the status of VSP Annex #12. They have 38 volunteers and all their key leadership positions filled. They have 1 more team meeting and have raised approximately \$800.00 to support the weekend.

- The discussion then turned to handling the financial resources. Money collected during Team Formation meetings is counted by 2 people, documented on the Receipt Log (available from the Documents for Download section of the KPMI website...click Kairos Financial Policy and Procedures). The money and the receipt log is then turned over to the Advisory Council Treasurer. The money is deposited and a report made to the Advisory Council Financial Secretary. Dennis Webrand also clarified the process of reporting up through the state level.

- Howard Goldstein briefed the Advisory Council on the opportunities to solicit and receive Donations-In-Kind.

- Matt Martin asked about the previous issues associated with the Food Plan. Standardized menus and buying lists were discussed at several points in the meetings and will be developed and utilized. Sources for donated items are the weakest link in our information flow from Inside Coordinator to Inside Coordinator. The lack of a functioning Advisory Council contributed greatly to this information vacuum.

- Jeff Hornsby reported the status of preparations for VSP #21. He also has 38 team members committed to the weekend and their team formation meetings have just begun. Recruiting is still an issue and it is not too late to recruit for VSP #21. Several volunteers that committed to serving at VSP have decided to serve at the Annex. Jeff asked the Advisory Council to continue to recruit for VSP #21. The Team Formation meeting schedule has been published and is available on the Kairos of Georgia calendar and through e-mail reminders. Rusty asked Jeff to send out a list of selected team members so that the community knows who is on board and will not duplicate recruiting efforts and will encourage additional recruiting efforts from within the Advisory Council. Rusty encouraged us to reach out to more experienced volunteers to retain their active participation on our weekend teams. Richard McMahan asked that leaders send out a confirming e-mail that reinforces the fact that a particular volunteer IS selected for the team and that their service is not only going to be appreciated but critically required. There is a clear distinction between "interest" and "commitment."

- Outreach and Fundraising - No report.

- Agape Coordinator - Larry Holland has resigned due to health concerns. Discussion revolved around the impact this would have on the upcoming weekends and it appears that both weekends are taking care of their agape needs from within the teams. Two agape posters will be available for the fall weekends from the South Georgia Walk to Emmaus community.

- Financial Report - Rusty Griffin reported that through the end of July 2010, we have raised approximately \$4500.00 year-to-date and spent approximately \$6,000.00. Because of the generosity of Valdosta Prison Ministries, we will soon receive a donation of \$3,000 so that we enter the Fall 2010 weekend schedule on an even footing. Our goal would be to raise \$5-6000 per weekend. Howard Goldstein reemphasized the availability of donations-in-kind and that those donation come directly off the bottom line costs of the weekends. The preliminary 2011 budget was discussed and Rusty asked David Peterson, Dennis Webrand and John Holt to serve with him to develop a 2011 budget.

- Report on Institutional Relationships - the Chaplain continues to support our Department of Corrections training during one of our Team Formation meetings. The Department of Corrections training went well for the VSP Annex #12 weekend. Training for VSP #21 has not yet been scheduled yet. Proposed dates for 2011 weekends are:

February 10-13, 2011 - Kairos #13 - VSP Annex (Jody Hall)

March 31 - April 3, 2011 - Kairos #22 - VSP (Bob Ellis)

September 8-11, 2011 - Kairos #14 - VSP Annex (David Peterson)

November 3 - 7, 2011 - Kairos #23 - VSP (John Holt)

March 29 - April 1, 2012 - Kairos #24 - VSP (Joe Ed Holt)

These dates have not yet been approved through the Chaplain.

Department of Corrections training for VSP #21 has not yet been coordinated with the Chaplain but will be done shortly.

- 2010 Calendar/Key Events - the 25th Anniversary Celebration is the most pressing issue on the Kairos of Georgia calendar. Information (the 25th Anniversary booklet and Church Bulletin insert) will be distributed to each volunteer electronically from the Advisory Council Secretary. Ironically, October 17, 2010, the date set aside for the 25th Anniversary celebration, Christ Fellowship Church, can devote the entire service to Kairos Prison Ministry.

- Music Recruiter/Coordinator - David Peterson asked us to clarify which songbooks we would like to use briefed the Advisory Council that the 2-year license has been recently renewed. It was moved and seconded that our locally produced songbook would continue to be used and we can update references in our local EZRA weekend schedule. The motion passed unanimously. David then briefed the Advisory Council how Music Leaders are selected for individual weekends, highlighting the fact that Weekend Leader preferences always take precedent.

- State Chapter Business - Lee Turner briefed the Advisory Council that the semi-annual Advisory Council report due in January and July remains overdue. Financial Reporting of donations may remain an issue. State Chapter elections are in progress. AKT training for the remaining 3 Weekend Leaders should be scheduled for the February AKT opportunity in Norcross, GA. The new manual will be available no later than January 1, 2011 and an excerpt of the Chaplain's portion was mailed to each Advisory Council Chairperson.

The meeting was closed at 4:32pm in a special time of prayer for Tyson McLane who announced he is facing a serious medical situation.

Respectfully Submitted,



Lee Turner
Data Coordinator
Valdosta Advisory Council

Attendance

Rusty Griffin - Chairman
Tyson McLane - Vice Chairman
Charlie Merwin - Vice Chairman
Lee Turner - State Chapter Representative/Data Coordinator
Dennis Webrand - Financial Secretary
Willie Joe Sims, Jr. - Institutional Liaison
Matt Martin - Food Coordinator
David Peterson - Music Coordinator
Wayne Fann
Ladson Golden
Bill York
Jeff Hornsby
Lonnie Denton
Howard Goldstein
Jim Sineath
Louis Chester
Danny Jones
Jody Hall
Richard McMahon